

Woodcote Pre-School Group CIO Child Photographs Policy

Woodcote Pre-School occasionally take photographs of the children at our pre-school. We use these images in the children's learning journeys, on our display boards, printed publications, our website and on our Facebook page.

If we use photographs of an individual child, we will not use the name of that child in the accompanying text or photo caption. If we name a child in the text, we will not use a photograph of that child to accompany the article.

Learning Journeys are used to track your child's progress throughout their time at pre-school. These will be handed to you when your child leaves pre-school. Photographs of individual and groups of children may appear in these records.

The Pre-School often submits an article and pictures to the village magazine. Children may appear in these images.

From time to time, our pre-school may be visited by the local newspaper, who will take photographs or film footage of an event. The children may appear in the images/footage.

We regularly update our Facebook page and upload pictures, so parents are able to see what we have been up to.

When a child starts at the pre-school, parents are asked to sign a consent form in which they indicate whether or not they give permission for photographs of their child to be used and in what context. Parents are under no obligation to agree and are free to ask for any photographs of their child to be destroyed. Any child who does not want their photograph taken will have that wish respected, irrespective of parental consent.

If we take photographs for the purposes mentioned above, where possible, we will try to ensure that full face photographs are not used and/or that children are not readily identifiable.

This Policy has been reviewed and agreed by the Woodcote Pre-School Group CIO Management Committee.

Last Updated: March 2021