Woodcote Pre-School, Woodcote Village Hall, Reading Road, Woodcote RG8 OQY A dicote Pre school

Pre-School Tel: 01491 682300 24-hour answer-phone www.woodcotepreschool.co.uk

# Woodcote Pre-School

## Introduction

Woodcote Pre-School is a registered charity and a member of the Pre-School Learning Alliance. We provide full day care from 8.30am to 3.30pm for children aged 18 months to 5 years.

#### Location

We are based in Woodcote Village Hall. Our entrance is at the rear of the building, facing the village green. Please use the black door nearest to the car park.

We have the use of two separate rooms, several days a week. Our main morning session is held in a light and spacious south-facing room, with large windows overlooking the village green. Children who are transitioning to school have use of the second room for quiet play and activities that require concentration. Having the use of two rooms means we are able to separate the children in to two groups, so they can partake in specific and age appropriate activities. Our afternoon room is equipped to allow children to nap, if required.

# Our Staff

Many Pre-Schools have only enough staff on duty, to comply with Ofsted regulations. We believe that the key to success lies in having a qualified staff team and enough staff present to ensure we can do the job properly. This means that we normally exceed Ofsted minimums.

### Home-Cooked meals

Woodcote Pre-School has quite a reputation for its fresh home-cooked meals. We provide hot home cooked meals every day, using carefully planned menus. We are happy to cater for specific allergies or diets.

We provide a healthy snack in the morning and afternoon. Often, this is toast, fresh fruit, dried fruit and vegetables.

As part of our curriculum, we encourage children to learn to grow their own vegetables on our allotment. Where pests and weather permit an adequate harvest, the vegetables are picked and then eaten by the children during snack-time and lunchtime and are sometimes used for our cooking activities.





## **Activities**

Woodcote Pre-School provides a happy and caring environment. Our staff successfully combine professionalism with a relaxed and fun atmosphere. We offer well planned indoor and outdoor activities. We teach educational and social skills through play and we work towards the 'Early Learning Goals'. Our activities are planned so that they meet the requirements of the EYFS.

We have our own allotment where the children learn to grow and then eat the vegetables, fruit and herbs that they have grown. Our kitchen facilities enable the children to enjoy cooking and baking on a regular basis.

We have an outside area, which is fenced off, enabling children to play outside.

Where staffing levels permit, we take the children on short outings around the village. The main playground is adjacent to the village hall. The allotment and library are a short walk away. We also visit the Post Office and Garden Centre.



#### Sessions

We are open Monday - Friday during term time.

Morning	Lunchtime	Afternoon	Funded children only
9.00am - 12.00pm	12.00pm -13.00pm	13.00pm - 15.30 pm	9.00am - 15.00pm
8.30am for early drop off.			

Children may attend any combination of sessions. We require children to attend a minimum of 2 sessions per week.

We aim to be as flexible as possible for parents. Subject to staffing and child ratios, children are welcome to stay for extra sessions arranged at short notice. These should be paid for on the day.

### Fees

As a registered charity, we strive to keep our fees as low as possible. We are a non-profit charity and the fees are used to pay staff wages, rent and utility bills and food/equipment/materials for the pre-school.

We are able to offer publicly funded places for all eligible children. Currently, all three-year olds in Oxfordshire are entitled to 15 hours per week free childcare, from the term after their third birthday. We also offer the 30 hour funding. There is also funding available for eligible two-year olds. Please ask for more details.

# Management Committee

The Pre-School is run by a Management Committee of volunteer parents. We are always on the look out for more parents to join our committee and for helpers at our fundraising events.

# How to find out more

A copy of our full prospectus is on display at pre-school and can also be found on our website.

Please call or email us if you have any queries.

01491 682300

woodcote.pre-school@hotmail.co.uk

We have an 'open door' policy, so please feel free to pop in for a visit. We offer a free trial session to all children. Please contact Wendy Powell (Pre-School Manager) on the contact details above, if you wish to arrange a trial session.

# Safeguarding Statement

Woodcote Pre-School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

